



JOB DESCRIPTION

Lead Landscaping - Maintenance

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The Landscape Lead person under the direct supervision of the Director of Maintenance, coordinates and directs activities of the landscaping crew to ensure district grounds are safe, neat, and attractive.

EDUCATIONAL / CERTIFICATION / EXPERIENCE REQUIREMENTS:

- High School Diploma or GED
- Five years experience in gardening and landscape maintenance
- Two years supervisory experience
- Valid Texas driver's license, insurable with Judson ISD insurance carrier, and a good driving record
- Must meet all the requirements of the job description for which he/she is leading
- Must have supervisory experience and demonstrate leadership qualities

ADDITIONAL REQUIREMENTS:

- Ability to pass Human Performance Exam (HPE)
- May be required to work overtime
- Skills testing will be required

KNOWLEDGE / SKILLS / ABILITIES:

- Ability to operate and/or use grounds tools and equipment, such as gasoline weed eater, gasoline backpack blower, power pruner, hedge trimmer and chainsaws
- Ability to perform math calculations for linear measurements, square feet or cubic feet
- Knowledge of gardening and landscape maintenance
- Ability to read and interpret blueprints and landscape plans
- Ability to direct and supervise personnel and coordinate grounds operations

DUTIES AND RESPONSIBILITIES:

1. Complies with District directives and Maintenance Policies and Procedures and follows all safety procedures.
2. Coordinates, participates, oversees, and inspects campus-wide landscaping tasks and designs, including cleanup, planting, lawn care, tree trimming and other related tasks.
3. Systematically plans and designs landscaping projects and coordinates materials needed to complete the task; this includes ordering supplies as needed and creating design plans for projects.
4. Participates in brainstorming sessions with the Maintenance Director and the Ground Supervisor in an effort to improve campus-wide landscaping and "curb appeal".
5. Assists the Maintenance Supervisor and/or Director of Maintenance in evaluating employees in his/her group.
6. Prepares quantity takeoffs and material needs for assigned projects.
7. Keeps all equipment clean and operates equipment according to manufacturer's recommendations.
8. Demonstrates safe work habits in all phases of landscaping maintenance.
9. Supervises one full-time employee, summer workers, and temporary workers as needed.
10. The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills required.

WORKING CONDITIONS:

MENTAL DEMANDS: Ability to concentrate, reason, understand verbal instructions, differentiate, and maintain emotional control.

PHYSICAL DEMANDS: Ability to lift and/or carry moderate weight (15-44 pounds), sit, stand, walk, push, pull, reach, perform repetitive hand motions, hear, speak, maintain visual acuity.

SUPERVISORY RESPONSIBILITIES:

Supervises and provides evaluation input for landscape helpers.

EQUIPMENT USED:

Heavy equipment, including backhoe, trencher, and grader blade; tractor and mower; riding and power mower; gas-powered weed trimmer; blower; edger; sprayer; striping machine; garden and hand tools; aerator. Light truck or van.

Manual Trades Pay Grade: 5

Days: 260

Wage/Hour Status: Nonexempt

Updated: February 26, 2009

The Judson School District considers applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.