

# JUDSON EDUCATIONAL FOUNDATION TEACHER GRANT



J U D S O N  
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## **INFORMATION**

**Over a decade ago the Judson Educational Foundation (JEF) was founded with specific purposes, one of which is the awarding of monies to “Innovative Teachers” that have submitted an application for a grant. We have distributed checks to deserving teachers that has enabled them to complete the objectives identified in their grant. These teachers followed the “rules” of the application process, therefore foregoing any problems in reviewing and scoring their application. If some teachers do not follow the rules than the Grant Committee will not review nor score their application. Each application will be judged on individual merit rather than against a grant request that has the same or similar objectives or goals.**

## RULES

1. All applications must be typed or neatly handwritten.
2. Individual applicants may request up to \$2500 in funding. Teams (two or more) may request up to \$4000 in funding. PROPOSALS EXCEEDING FUNDING LIMIT(S) WILL NOT BE REVIEWED. Example: After you **line item your budget** and the final amount needed is \$2385.15, then this is the amount you request. Not \$2500.
3. Uses only the application form provided and limit attachments to 2 pages. Proposals in any other format will not be reviewed.
4. Provide 2 (two) complete copies of the grant application to the Executive Director of JEF.
5. Applications **shall not** include funds for **awards, food, parties, stipends, parent participation activities nor transportation** above or beyond that which is provided by the Judson ISD.
6. There will not be any extension of time for submission of the application past the final due date.
7. The applicant must know that it is an individual responsibility to insure that all criteria of the grant program are complete.
8. No grant application will be accepted for any school session other than the regular school year.
9. Each grant must be identified by employee Identification number(s), grade level/subject taught and school name.
10. **Each application MUST be signed and dated by the Principal of the school and the Associate Superintendant for Curriculum & Instruction.**
11. If awarded a grant while you are on staff at one school and you transfer to another school, the grant will stay at the original school and not be transferred with the teacher.
12. All vendors used for purchasing must be “*approved district vendors*”. An *approved vendor list* is available by contacting the district Accounts Payable Department (phone # 945-5512).
13. When obtaining a price for requested items, ENSURE that the price quote from your vendor is guaranteed for July – December of the next school year.
14. **Any request for computer software, hardware or networking products must be submitted to the Judson Technology Department attn: Steve Young for approval PRIOR to submission to JEF.**
15. All JEF innovative grant recipients should expect a visit from a JEF Board of Director within 1 year of being awarded the grant. We review how the program is working in your classroom and provide the review to the JEF Board of Directors.
16. **Submit two (2) complete copies no later than 4pm on March 9, 2012 to:**

**Judson ISD Education Foundation  
c/o Yvette Reyna, Executive Director  
8012 Shin Oak Drive  
Live Oak, TX 78233**