



JOB DESCRIPTION
Electrician's Helper - Maintenance

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The Electrician's Helper under the general direction of the Director of Maintenance and the immediate direction of an electrician, assists with maintenance, repair and installation of electrical systems, services, and equipment for the District.

EDUCATIONAL / CERTIFICATION / EXPERIENCE REQUIREMENTS:

- High School Diploma or GED
- One year prior experience in jobs requiring electrical aptitude preferred
- Valid Texas driver's license, insurable with the Judson ISD insurance carrier and a good driving record

ADDITIONAL REQUIREMENTS:

- Ability to pass Human Performance Exam (HPE)
- Skills testing will be required

KNOWLEDGE / SKILLS / ABILITIES:

- General knowledge of tools, and equipment used in electrical trade
- Ability to follow written and verbal instructions
- Ability to perform basic math calculations
- Ability to use hand and power tools

DUTIES AND RESPONSIBILITIES:

1. Complies with District directives and Maintenance Policies and safety procedures.
2. Follows instructions and directions issued by the master electrician or trades person in charge of task.
3. Is responsible for the proper maintenance and use of all tools and equipment assigned.
4. Helps maintain a clean and safe work area.
5. Keeps all materials stored in a neat and orderly manner.
6. Reports any known deficiencies to the electrician and/or appropriate supervisor.
7. The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills required.

WORKING CONDITIONS:

MENTAL DEMANDS: Ability to concentrate, communicate (verbally and written), interpret (directives, and data), read, differentiate, and maintain emotional stability under stress.

PHYSICAL DEMANDS: Lift and/or carry (15-44 pounds), stand, walk, climb (stairs and ladders), balance, stoop, kneel, crouch, crawl, pull, push, reach, hear, speak, visual acuity, distinguish colors, occasional travel, extreme temperatures (outside and inside), extreme humidity, vibration, sunlight exposure, chemical exposure (asbestos, fumes, vapors, gases, dust, smoke, etc.), and works around machinery with moving parts.

SUPERVISORY RESPONSIBILITIES:

None

EQUIPMENT USED:

Hand and power tools
Basic electrical tools
Light truck or van

Manual Trades Pay Grade: 4

Days: 260

Wage/Hour Status: Nonexempt

Updated: March 5, 2009

The Judson School District considers applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.