



**JOB DESCRIPTION**  
**Welder's Helper - Maintenance**

**JOB DESCRIPTION:**

The Welder's Helper, under the general direction of the Director of Maintenance and the immediate direction of a welder, assists the welder in accomplishing various tasks related to the welding trade or work that may be assigned within the district.

**EDUCATIONAL / CERTIFICATION / EXPERIENCE REQUIREMENTS:**

- High School Diploma or GED
- Valid Texas driver's license, insurable with the Judson ISD insurance carrier and a good driving record
- One year of prior experience in job requirements welding aptitude preferred

**ADDITIONAL REQUIREMENTS:**

- Ability to pass Human Performance Exam (HPE)
- Skills testing will be required

**KNOWLEDGE / SKILLS / ABILITIES:**

- General knowledge of tools and equipment used in welding trade
- Ability to follow verbal and written instructions
- Ability to communicate
- Ability to lift heavy equipment

**DUTIES AND RESPONSIBILITIES:**

1. Complies with District directives and Maintenance Policies and safety procedures.
2. Follows instructions and directions issued by the welder or tradesperson in charge of task.
3. Responsible for the proper maintenance and use of all tools and equipment assigned.
4. Helps maintain a clean and safe work area.
5. Keeps all materials stored in a neat and orderly manner.
6. Reports any known deficiencies to the welder and/or appropriate supervisor.
7. The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills required.

**WORKING CONDITIONS:**

**MENTAL DEMANDS:** Ability to concentrate, communicate (verbal and written), interpret (directives and data), read, differentiate, and maintain emotional control under stress.

**PHYSICAL DEMANDS:** Ability to lift and/or carry weights (15-44 pounds) often, sit, stand, walk, climb stairs, ladders, and ramps; balance, stoop, kneel, crouch, push, pull, reach, repetitive hand motions, speak, maintain visual acuity, and drive vehicle. Ability to work outside and inside, sunlight, temperature and humidity extremes, extreme vibration and noise, slippery and/or uneven surfaces, subject to chemical and biological exposure, work around moving machinery and equipment, work around electrical power supply and hazards associated with the welding profession.

**SUPERVISORY RESPONSIBILITIES:**

None

**EQUIPMENT USED:**

Tools and equipment used in the welding trade

**Manual Trades Pay Grade: 4**  
**Days: 260**  
**Wage/Hour Status: Nonexempt**  
**Updated: March 5, 2009**

*The Judson School District considers applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.*