



**JOB DESCRIPTION**  
**LVN - School Nurse**

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The School Licensed Vocational Nurse under the general supervision of the Director of Special Education and the immediate direction of the campus Principal, implements and supports a comprehensive program of health services and preventive health practices for the campus students.

**EDUCATIONAL / CERTIFICATION / EXPERIENCE REQUIREMENTS:**

- High School Diploma or GED
- Licensed Vocational Nurse in Texas from the State Board of Nurse Examiners
- CPR Certification
- Two years nursing experience, preferably in community health

**ADDITIONAL REQUIREMENTS:**

- Skills testing will be required
- Must maintain a current Texas Driver's License and provide current insurance for vehicle used for travel

**KNOWLEDGE / SKILLS / ABILITIES:**

- Knowledge of health appraisal to identify student health defects
- Strong organizational, communication, and interpersonal skills
- Ability to implement policies and procedures
- Ability to work well with students

**DUTIES AND RESPONSIBILITIES:**

1. Conducts school health services, vision, hearing, dental and other such screening as may be required.
2. Dispenses prescribed medication.
3. Monitors immunization requirements.
4. Provides emergency care in the event of illness or accident.
5. Reports to parents, school personnel, physicians, clinics and other agencies on school medical matters.
6. Advises administrators and staff regarding student health.
7. Assists school personnel to establish safe, healthy and sanitary conditions.
8. Participates with school staff in developing and implementing a total school health program.
9. Assists the teacher in adapting the school program to meet the needs of individual students.
10. Serves as a team member in identifying, evaluating and providing for handicapped children.
11. Participates in required in-service.
12. Engages in activities/organizations and reads journals to keep abreast in the field of nursing.
13. Promotes positive public relations through oral and written communications.
14. Promotes teamwork and positive relations through a cooperative attitude and by example.
15. Complies responsible with administrative directives.
16. Provides leadership in the establishment of safe, healthy and sanitary conditions.
17. The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills.

**WORKING CONDITIONS:**

**MENTAL DEMANDS:** Ability to communicate (verbally and written), concentrate, interpret policy and procedures, reason, understand verbal instructions, analyze, differentiate, memorize, read, coordinate, compile, compute, instruct, and maintain emotional control under stress.

**PHYSICAL DEMANDS:** Ability to lift and/or carry heavy weight (45 pounds and over), stoop, kneel, pull, push, reach, hear, speak, possess visual acuity, drive moderate distances, and be exposed to temperature/humidity extremes.

**SUPERVISORY RESPONSIBILITIES:**

None

**EQUIPMENT USED:**

Thermometer, blood pressure cuff, audiometer, otoscope, sphygmomanometer, vision screening equipment, thermoscan, basic clinic equipment, personal computer, and copier.

**Paraprofessional Pay Grade: 2**

**Salary Range: To Be Determined**

**Days: 177**

**Wage/Hour Status: Nonexempt**

**Updated: September 26, 2008**

*The Judson School District considers applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.*