



## School/Community Social Worker/Social Service Provider

### **JOB DESCRIPTION**

The School/Community Social Worker/Social Service Provider, under the supervision of the Principal, is employed to perform individual, group and crisis counseling activities and provides referral services for students and families.

### **EDUCATION AND CERTIFICATION REQUIREMENTS**

- Master's Degree preferred
- LPC, LMSW, or LCSW required
- Minimum three (3) years experience in providing assistance to children in dysfunctional families preferred

### **DUTIES AND RESPONSIBILITIES**

1. Conducts home visitations when necessary to assist students and their families
2. Serves as liaison between public/private agencies and students and their families
3. Makes appropriate referrals to community agencies and conducts follow-up activities
4. Develops and maintains effective counseling relationships with individual students
5. Conducts support groups for students experiencing family dysfunction and/or drug related problems
6. Develops and maintains a cumulative record for each student receiving services and applies for SHARS reimbursement (as needed)
7. Develops and maintains a cumulative record for each student receiving services
8. Provides support and information to necessary individuals to assist student progress in the classroom
9. Performs intake information for students experiencing behavior problems or substance abuse
10. Reports appropriate information to parent(s)/guardian(s), appropriate district staff and others
11. Enhances family participation by communicating effectively with parents, school staff, PTA/PTO and community and civic organizations and perform other public relations activities to promote student success
12. Assists in the maintenance of student information for the at-risk population and programs, and provide support to the at-risk students
13. Identifies and provides services to the homeless students
14. Keeps abreast of current counseling and treatment modalities
15. Cooperates with local mental health and community agencies
16. Cooperates with local law enforcement agencies and Bexar County Juvenile Probation Department
17. Provides information to students concerning social skills
18. Provides information to staff about gangs and gang involvement, drug use, and child abuse prevention and intervention
19. Cooperates with staff and contributes to harmonious relationships
20. Responds to crisis counseling that may arise on campus and District
21. Performs other duties as assigned

### **MENTAL DEMANDS**

Ability to communicate effectively (verbally and written), concentrate, reason, analyze, differentiate, read, coordinate, instruct, and maintain emotional control.

### **PHYSICAL DEMANDS/ENVIRONMENTAL FACTORS**

Ability to lift and/or carry moderate weight (15-44 pounds), balance, stoop, kneel, crouch, pull, push, reach, hear, speak, and possess visual acuity, May experience prolonged and irregular work hours and work with frequent interruptions.

**PAY SCALE: PE2**

**NUMBER OF DAYS: 202**

**The Judson School District considers applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.**

Revised  
12/2/07