



**Return to Learn
Safety Plan
Wagner HS
2020-2021**



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SECTION 1: FACILITY SAFETY PLANS

The following operational guidelines from the Texas Education Agency has taken into consideration in the development of our campus safety plans:

- All instruction should be held in spaces that allow desks to be placed at least six feet apart when feasible.
- If more than one group is using a shared space that is large enough to allow for students in all groups and their respective desks to be six feet apart, then multiple groups of individuals can be in the space together. However, each group must be separated from the other by an empty space of at least 30 feet when feasible. All students will be seated facing forward when feasible.
- The groups should not combine for activities at any time. (Two groups of ten students and one teacher can meet at the opposite ends of a cafeteria, if students can all be seated at least six feet apart; three groups of 11 students can meet in a large gymnasium, separated by 30 feet, with one teacher circulating between the groups to support online learning; and other iterations are also possible, so long as they meet the requirements for distancing when feasible.)
- Whenever possible and developmentally appropriate, there should be no group or pairs work that would require students to regularly interact within six feet, recognizing that this is not possible for early childhood students and some students with disabilities.
- Students must not be brought together in assemblies, field trips, or other group gatherings outside of their class group, unless the distancing of 30 feet between groups can be maintained.

Campus and Classroom Capacity

The campus has designated classrooms that will allow for the practice of social distancing and minimize interactions of large groups where feasible.

Students that are medically fragile or have individualized needs will have specific plans created to ensure safety within parameters that are created specifically for the student by the ARD committee.

Entrances and Exits

Faculty, staff and student entrances and exits have been designated in order to create clear pathways and avoid the congregation of large groups. Entrance and exit points are identified as the following:

Location	Target Group	Entry Point	Exit Point
Campus Front Entrance Auditorium Entrance S-Wing Entrance	Faculty and Staff	Daily electronic self-screening prior to entering is required	Staff members will exit the building through their designated entrance doors
Campus Front Entrance	Car Drop-off/Pick-up/Walkers	Daily electronic self-screening prior to entering is required	Students will exit the building through their designated entrance doors
Auditorium Entrance Cafeteria Entrance	Bus Riders	Daily electronic self-screening prior to entering is required	Students will exit the building through their designated entrance doors
S-Wing Entrance	Student Drivers	Daily electronic self-screening prior to entering is required	Students will exit the building through their designated entrance doors

Health Holding Areas

When a student or staff member develops any symptoms of illness consistent with COVID-19 (e.g., new onset or worsening cough OR shortness of breath OR at least two of the following symptoms: fever of 100.0°F, chills, muscle ache, headache, sore throat, loss of taste or smell, diarrhea) we will take the following general precautions:

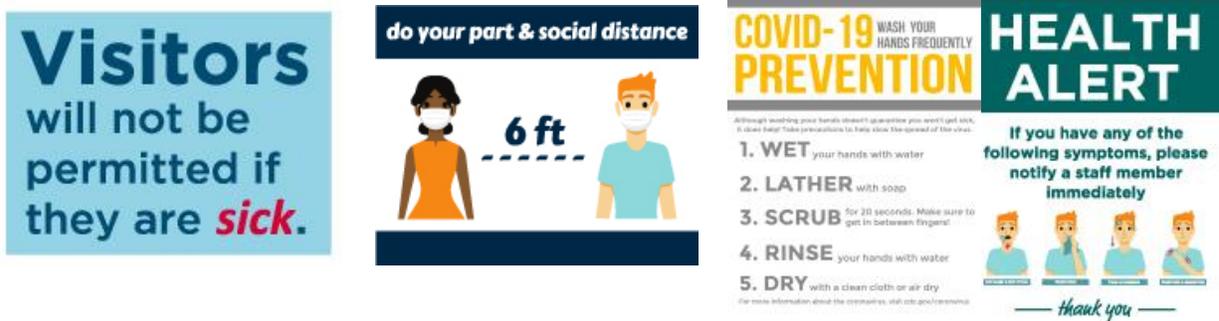
- The student will be removed from the classroom and assessed by the school nurse and contact the parent/guardian.
- Isolation rooms have been identified in the event a student or staff member becomes ill during the school day.
- A campus designee will facilitate the movement of the other students in the class to a new space in order to allow the contaminated room to be closed off and sanitized using district cleaning protocols.
- A campus designee will monitor student or staff member and follow the following guidance:

- Maintain 6 feet social distancing
- Wear appropriate PPE including facial mask and gloves.
- The designated area will be closed off
- Disinfecting protocols will be followed immediately

Safety Signage

Safety signage will be posted throughout the interior and exterior of the building reminding staff and students to follow safety guidelines including social distancing and handwashing.

Examples of Signage:



Sanitizing Stations

Sanitizing stations will be located in each teacher's classroom and high traffic areas.

Health Check-In for Faculty, Students, and Visitors

Faculty and Staff Self-Screening

- Faculty and staff are required to conduct daily screening through the district app or QR code. This must be completed before coming to campus. If any risk factor is present in the screening process, the individual must stay home and report risks to the campus.
- Employees who experience any symptoms that occur during the school day or several hours after leaving the campus should report this to administration and remain home.

Student/Visitor Screening

- Parents with students under the age of 18 are required to conduct daily screening for each of their children through the district app or QR code. This must be completed before coming to campus. If any risk factor is present in the screening process, the individual must stay home and report risks to the

campus.

- Students who are 18 and older are required to conduct daily self-screening using the district app or QR code. This must be completed before coming to campus. If any risk factor is present in the screening process, the individual must stay home and report risks to the campus.
- Visitors are required to conduct self-screening prior to entering the building using the district QR code located on the main entrance doors. If any risk factor is present in the screening process, visitors will not be allowed to enter the school building.

SECTION 2: DAILY SAFETY PLANS

Hallways – Flow of Traffic

Designated pathways have been determined based on the flow of traffic and in alignment with our entrance and exit areas. Students and staff will walk along the right side of each hallway.

Restrooms

Restrooms have been designated for both student and adult usage in order to avoid congregation and support clear pathways. Every other restroom stall will be taped off to ensure students remain 6ft apart where feasible. Restrooms will be cleaned and disinfected every two hours with touch-ups in between. Our daily safety plans will provide guidance for cleaning, sanitizing, and disinfecting our school in order to minimize and control the spread of illness and disease.

Cleaning Protocols

There are three lines of defense to decrease the spread of pathogens in a school environment:

- Personal hygiene
- Regular cleaning procedures
- Proper disinfection and sanitizing procedures

The difference between cleaning, disinfection and sanitizing is discussed below:

Personal Hygiene, Cleaning, Disinfections

Cleaning- Removes germs, dirt, and impurities from surfaces or objects. Cleaning works by using soap (or detergent) and water to physically remove germs from surfaces. This process does not necessarily kill germs, but by removing them, it lowers their numbers and the risk of spreading infection (CDC, 2016)

Disinfecting - Kills germs on surfaces or objects. Disinfecting works by using chemicals to kill germs on surfaces or objects. This process does not necessarily clean dirty surfaces or remove germs, but by killing germs on a surface after cleaning, it can further lower the risk of spreading infection (CDC, 2016).

Sanitizing - Lowers the number of germs on surfaces or objects to a safe level, as judged by public health standards or requirements. This process works by either cleaning or disinfecting surfaces or objects to lower the risk of spreading infection (CDC, 2016).

Personal Hygiene- The spread of pathogens can be minimized in schools by employing good personal hygiene, regular cleaning and the proper use of disinfectants. The use of good personal hygiene by students, staff and visitors can greatly reduce the spread of pathogens in the school.

Proper hand-washing hygiene and sanitization. All building occupants will have access to adequate soap, water, and paper towels. Training and signage on proper hand-washing techniques are posted throughout the school.

Custodians, Teachers, Office Staff & Administration

Guidance for Cleaning and Disinfecting

Routine cleaning and disinfecting are key to maintaining a safe environment for faculty, students, and staff.

- Cleaning removes dirt and most germs and is usually done with soap and water.
- Disinfecting kills most germs, depending on the type of chemical, and only when the chemical product is used as directed on the label.

Routine Cleaning and Disinfecting

The following areas will be cleaned after every use:

- Shared Computers
- Shared Phone
- Countertops
- All shared devices will have signage posted reminding users of protocols for hand washing and sanitizing.

The following areas will be cleaned every two hours with touch-ups in between:

- Door knobs and handles
- Stair Rails/handrails
- Light switches

The following areas will be cleaned before and after meals:

- Tables
- Desks
- Chairs

The following areas will be cleaned at the end of each session:

- Student desks and chair
- Student devices
- Student work spaces
- Classroom furniture
- Soft surfaces such as carpets are to be cleaned
- Restrooms will be cleaned every two hours with touch ups in between

The risk of getting COVID-19 from cleaning is low. The following are general precautions for cleaning staff, given that community transmission of COVID-19 is occurring:

- Staff should not touch their face while cleaning and only after they can wash hands after cleaning.
- Cleaning staff should thoroughly wash hands with soap and water for at least 20 seconds after gloves are removed.
- Staff who are responsible for cleaning and disinfecting will receive proper training regarding the use disinfectants safely and effectively and to safely clean up potentially infectious materials and body fluids – blood, vomit, feces, and urine.

Classroom Procedures

All staff members will be expected to adhere to the TEA guidelines for social distancing in the classroom. Such procedures will include:

- Students will enter one at a time into their classroom.
- Students will sit at their assigned desk/table.
- Students will sanitize their hands prior to entry into the classroom.
- Students will sanitize their hands prior to exiting the classroom.

Meal Distribution

Secondary school students will receive meals in the cafeteria or at meal kiosks and practice social distance guidelines where feasible. Lunch times will be staggered to prevent hallway congestion and the cafeteria will be sanitized between lunch periods. Students receiving instruction through our remote program can pick up meals curbside or at their designated bus stop on select days.

Safe Training for Staff and Students

Students and adults will receive training regarding the proper use of facial masks and 6-foot social distancing guidelines and the importance of not sharing drinks, cups, food and paper towels, etc.

Student / Safe Expectations

The following expectations should be modeled by all employees and students:

- Wear a face mask
- Hand sanitizer is to be used frequently throughout the day
- Handwashing after meals and restroom use

Student Pick-Up / Drop-Off Procedures

Parents must wait outside of the building during drop-off and pick-up. Entry to common areas or classrooms will not be allowed.

Visitors

All visitor access will require clearance by the campus principal or designee prior to arrival. The following guidelines will be communicated to parents regarding steps access to the building:

- After conducting the screening process outlined in Section 1, only one adult will be allowed in the building per student. *No family groups will be permitted in the building.*
- The School Nurse will notify the front office if a parent is expected to pick up a student who is ill. Proper procedures will be followed upon parent arrival.
- No visitors are allowed beyond the main office without an escort.
- All parent and visitor requests for in-person conferences will be by appointment only. The preferred method for conferences will be via teleconference.

SECTION 3: STUDENT LEARNING AND SCHEDULING

2020-2021 School Calendar

July 2020						
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5	6	7	8	9	10	11
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November 2020						
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29	30					

December 2020						
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January 2021						
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31						

February 2021						
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28						

March 2021						
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April 2021						
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May 2021						
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30	31					

June 2021						
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13	14	15	16	17*	18	19
20	21	22	23	24	25	26
27	28	29	30			



2020-2021

Holidays — Student and Staff

July 2 — Independence Day
 Sept 7 — Labor Day
 Nov 3 — Staff and Student Holiday
 Nov 11 — Veterans Day
 Nov 23 - 27 — Thanksgiving Break
 Dec 21 - Jan 1 — Winter Break
 Jan 18 — Dr. Martin Luther King Jr. Day
 Feb 8 — Staff and Student Holiday
 Mar 8 - 12 — Spring Break
 Apr 2 — Good Friday
 Apr 23 — Battle of Flowers
 May 31 — Memorial Day

PD Days — Students Off

Campus PD
 Aug 10, 14 (half day)
 Aug 17-20
 District PD
 Aug 11, 12

Convocation & Campus PD

Aug 14

Teacher Work Days — Students Off

Aug 13, 21
 Jun 4

Early Release Days

Dec 18
 Mar 5
 Jun 3

Bad Weather Make-up Days

Feb 8
 Jun 4

New Teacher Academy

Aug 3—6

Student Days

1st quarter [Aug 24—Oct 23] - 44
 2nd quarter [Oct 26—Jan 15] - 43
 3rd quarter [Jan 19—Mar 26] - 43
 4th quarter [Mar 29—Jun 3] - 46

* Board meeting dates

Board Approved on August 6, 2020

Learning Platforms

Canvas is being used by all teachers across the campus.

Schedules

More information regarding daily schedules will be provided from the JISD Instruction and Curriculum Department.

On Campus Learning

- Students will avoid face-face group work but will be able to meet virtually for any group assignments or projects. All students will face the same direction during instruction as per guidelines.
- Although in-person field trips will not be allowed, we will look for opportunities for students to engage in virtual field trips.
- UIL activities will resume with guidance from TEA.

Extended Learning Opportunities

Tutoring will be provided before school, after school or by appointment. Saturday school will take place from 8am-12pm on designated days.