

Judson Independent School District

# Judson CARE Academy (JCARE)

2019-2020

## Parent-Student Information Guide (Policies & Procedures)

“JudsonISD - Driven by Excellence”

It is the policy of Judson Independent School District not to discriminate on the basis of age, race, religion, color, national origin, sex, marital or veteran status, disability (or relationship or association with an individual with a disability), genetic information or other legally protected status in its programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. In addition, the District also provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding non-discrimination on the basis of disability: Director of Guidance and Counseling. The following person has been designated to handle inquiries regarding compliance with Title IX and all other non-discrimination policies: Executive Director of Human Resources. 8012 Shin Oak. Live Oak, TX. 78233. (210) 945-5101.

Es norma del Distrito Escolar Independiente de Judson no discriminar por motivos de edad, raza, religión, color, origen nacional, sexo, estado civil o condición de veterano, impedimento (o relación o asociación con algún individuo con una discapacidad), información genética o algún otro estado legalmente protegido en sus programas, servicios o actividades vocacionales, tal como lo requiere el Título VI de la Ley de Derechos Civiles de 1964, en su versión modificada; el Título IX de las Enmiendas de Educación, de 1972, y la Sección 504 de la Ley de Rehabilitación de 1973, en su versión modificada. Además, el Distrito también proporciona acceso equitativo a los Boy Scouts y otros grupos juveniles designados. La siguiente persona ha sido designada para atender a las preguntas a cerca de la no discriminación por motivos de discapacidad: Director de Orientación y Consejería. La siguiente persona ha sido designada para atender las preguntas sobre el cumplimiento con el Título IX y todas las demás políticas de no discriminación: Director Ejecutivo de Recursos Humanos. 8012 Shin Oak. Live Oak, TX. 78233. (210) 945-5608.

Judson Independent School District

Judson JCARE Academy (JCARE)

Dear Students and Parents,

Welcome to the 2019–2020 school year! The Judson CARE Academy Parent Student Information Guide is designed to provide basic information that you and your child will need during your placement at our campus. Both students and parents should become familiar with the Handbook. It is to be used as a general reference guide only and is designed to be in harmony with board policy and the Judson ISD Student Code of Conduct.

Good communication between home and school regarding a child’s education is more than a plus; it is essential for the student to make the most of the opportunities provided. You are encouraged to establish an open line of communication with your child’s teacher, as well use the school districts website and parent portal for information regarding the grading policy, current grades, attendance, state testing and other information to ensure your child’s success.

Please be aware that the Judson CARE Academy Parent Student Information Guide is updated yearly, while policy adoption and revision may occur throughout the year. The district reserves the right to modify provisions of the Student Handbook at any time, whenever it is deemed necessary. Notice of any revision or modification will be given as is reasonably practical under the circumstances.

If you or your child has questions about any of the material in this handbook, please contact a teacher, the school counselor, or the principal.

Sincerely,

Ricci-Bethely-Day, Principal  
Judson CARE Academy (JCARE)

## **MISSION, VISION & GOALS**

### **Vision**

Judson ISD is Producing Excellence!

### **Mission**

All Judson ISD students will receive a quality education enabling them to become successful in a global society.

### **District Goals**

Approved Fall 2015

#### Goal 1

Work closely and collectively to support the Superintendent in all matters pertaining to the attainment of Superintendent Goals adopted by the Board

#### Goal 2

To spend money wisely, efficiently, and equitably by maintaining a “Superior” rating, earning an Unqualified Opinion Letter, and maintaining a fund balance that is aligned with Board Policy

#### Goal 3

Improve communication with all stakeholders to increase and enhance community engagement and parental involvement

#### Goal 4

Maintain a competitive compensation package with other districts that leads to increased employee retention and job satisfaction

### **Judson Values**

Students First

Teamwork

Accountability

Results-Oriented

Loyalty

Integrity & Mutual Respect

Safe & Secure Environment

## **JCARE RULES**

### **Campus Rules**

Enter the classroom quietly and sit down in your assigned seat. Students may not move desks.  
No talking without permission.  
Respect and treat other the way you want to be treated.  
Keep hands to self at all times.  
Exit the classroom quietly in a single file line.  
Remain in dress code at all times.

### **Cafeteria Rules**

Silent Lunch. No talking.  
Face forward at all times.  
When finished with your lunch, raise your hand and wait for a cafeteria monitor to dispose of your lunch tray.  
Clean your area.  
Follow all Entry and Exit Procedures.

### **Restroom Rules**

Respect other's privacy.  
Flush toilets.  
Dispose of all paper items properly in the trash can.  
Wash your hands with soap and water.

### **Hallway Rules**

Silent Transition to class. No talking.  
Single file. Face forward at all times.  
Walk on the right-hand side of the line.  
Hands clasped behind your back.  
Be prepared for instructions.

**Parent Initials**\_\_\_\_\_ **Student Initials** \_\_\_\_\_

## **JCARE Student Expectations**

Failure to abide by the rules designated by the Judson CARE Academy (JCARE) and those policies outlined in the current Judson ISD Code of Conduct may be cause for additional disciplinary action as determined by JCARE administration.

During their term of assignment at JCARE, students are prohibited from being upon or within legal limits of any school district property, except that of the alternative school. Students are further prohibited from attending or participating in any school-sponsored or school-related activity during the term of their assignment at alternative school.

The length of each student's assignment to JCARE is determined by the District Hearing Officer.

Students withdrawing from JCARE prior to completing their assigned time will be reassigned to JCARE to complete the assignment upon re-entry into Judson ISD. In the event that the student's remaining time has been served in another disciplinary alternative school program, the JISD Director of Pupil Services may or may not waive this requirement.

Dismissal from JCARE will be based upon the length of your assignment, attendance, and behavior.

In order to ensure compliance with the Judson ISD Student Code of Conduct and specific JCARE rules, all students are subject to search as determined by administrators or police officers. The search can include the use of a metal detection wand.

**Parent Initials**\_\_\_\_\_ **Student Initials** \_\_\_\_\_

## **General Information for Students and Parents**

### **Address, Telephone or Work Changes**

It is extremely important that all school records be kept current and correct. Any changes of address, telephone number or work should be reported promptly in writing to the school office. Parents should also update information through their MyJISD District Portal account.

### **Absences/Attendance**

Regular school attendance is essential for a student to make the most of his or her education, to benefit from teacher-led and school activities, to build each day's learning on the previous day's, and to grow as an individual. Absences from class may result in serious disruption of a student's mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences.

When a student is absent from school, the student-upon arrival or return to school- must bring a note signed by the parent that describes the reason for the absence. A note signed by the student, even with the parent's permission, will not be accepted unless the student is 18 or older or is an emancipated minor under state law. A phone call from the parent may be accepted, but the district reserves the right to require a written note. Please note that, unless the absence is for a statutorily allowed reason under compulsory attendance laws, the district is not required to excuse any absence.

### Doctor's Note after an Absence for Illness

Upon return to school, a student absent for more than 3 consecutive days because of a personal illness must bring a statement from a doctor, health clinic or licensed healthcare professional verifying the illness or condition that caused the student's extended absence from school. Otherwise, the student's absence may be considered unexcused and, if so, would be considered to be in violation of compulsory attendance laws. Should the student develop a questionable pattern of absences, the principal or attendance committee may require a statement from a doctor, health clinic or licensed healthcare professional verifying the illness or condition that caused the student's absence from school in order to determine whether the absence or absences will be excused or unexcused. [See policy FEC (LOCAL).]

### **Drop-Off and Pick-Up**

While assigned to JCARE all students are required to be transported to and from school on district transportation. A parent of guardian must sign in at the front desk when picking up or dropping off students for court appearances, doctor's appointment, or arriving late to school. Parents may not "drop off" or "pick up" students unless they are signed in or out through the attendance office.

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## **Behavior**

### Texas State Board of Education State Regulation

Each day will begin with the Pledge of Allegiance, and Texas Pledge followed by a moment of silence (Senate Bill 83). All students and staff will stand at this time; however, if the student and/or parent have religious or philosophical reason for not reciting the pledges, the parent/guardian may write a statement and submit it to administration.

### General Expectations

While moving through hallways and all other areas on campus, students will walk silently in a single file line with hands clasped behind their back. Students are not permitted to talk in the cafeteria or hallway. Any physical contact among students is strictly prohibited (this includes hand shaking & “high fives”). Students will speak to all staff in courteous respectful manner and follow their directives.

### Classroom Behavior

When a student enters a classroom, they will sit in their assigned seat and be prepared to participate in the classroom lessons/activities.

If a student has a problem completing an assignment, it is the student responsibility to notify the teacher of the problem.

Permission must be given to use any item not belonging to the student.

Students are expected to follow all classroom rules. These include:

- Follow at staff members directions the first time given,
- Talk or leave assigned seat only with permission,
- Be respectful and polite with your actions and words,
- Keep hands, feet, and all objects to yourself and
- Complete all assigned work

### Compliance

Students who do not comply with any of the above mentioned may receive:

- An unsuccessful day and written referral, or
- A parent phone call by the teacher or an administrator

### Corrective Action

Students in violation of any of the procedures and/or policies listed above may receive corrective training which involves physical conditioning (exercises) and flipping tires.

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## **Bullying**

Bullying is defined in Section 37.0832 of the Education Code as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

- Has the effect or will have the effect of physically harming a student, damaging a student's property or placing a student in fear of harm to the student's person or of damage to the student's property;
- Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
- Materially and substantially disrupts the educational process or the orderly operation of a classroom or school or infringes on the rights of the victim at school.

Bullying includes cyberbullying. Cyberbullying is defined by Section 37.0832 of the Education Code as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet website, or any other Internet-based communication tool.

The district is required to adopt policies and procedures regarding:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately-owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

Bullying is prohibited by the district and could include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name-calling, rumor-spreading, or ostracism.

If a student believes that he or she has experienced bullying or has witnessed bullying of another student, it is important for the student or parent to notify a teacher, school counselor, principal, or another district employee as soon as possible to obtain assistance and intervention. The administration will investigate any allegations of bullying or other related misconduct. The

**Parent Initials** \_\_\_\_\_ **Student Initials** \_\_\_\_\_

district will also provide notice to the parent of the alleged victim and the parent of the student alleged to have engaged in bullying.

A student may anonymously report an alleged incident of bullying by using an application call Report It located on the JISD website.

If the results of an investigation indicate that bullying has occurred, the administration will take appropriate disciplinary action and may notify law enforcement in certain circumstances. Disciplinary or other action may be taken even if the conduct did not rise to the level of bullying. Available counseling options will be provided to these individuals, as well as to any students who have been identified as witnesses to the bullying. Any retaliation against a student who reports an incident of bullying is prohibited. Upon the recommendation of the administration, the board may, in response to an identified case of bullying, decide to transfer a student found to have engaged in bullying to another classroom at the campus. In consultation with the student's parent, the student may also be transferred to another campus in the district. The parent of a student who has been determined by the district to be a victim of bullying may request that his or her child be transferred to another classroom. [See School Safety Transfers on page 12.]

A copy of the district's policy is available in the principal's office, superintendent's office, and on the district's web site, and is included at the end of this Handbook in the form of an appendix. Procedures related to reporting allegations of bullying may also be found on the district's web site. A student or parent who is dissatisfied with the outcome of an investigation may appeal through policy FNG (LOCAL).

### **Boot Camp**

If during the term of placement in the JCARE-DAEP the student engages in additional misconduct, the student may be recommended for a 60-day assignment to Judson Academy for Continuing Education (Boot Camp). Please note that a current physical exam is required to enter Boot Camp.

Please refer to the Boot Camp Handbook for further information.

### **Cafeteria Services**

All meals will be provided by the Judson ISD central kitchen. NO student, parent, or guardian may bring or have delivered any food or beverage unless ordered by a physician. A copy of the physician's order must be on file in the office. A student with a food allergy must provide that information during the intake process.

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Breakfast and lunch are available to all students at no charge.

Students will eat breakfast in their first period class period. Students will eat lunch silently in the cafeteria. Students who do not comply will be removed from the cafeteria and be subject to further disciplinary action.

### **Counselor**

The primary responsibility of the school counselor is to ensure resources of the Guidance Program are directed to assisting students with their educational, social, personal and career development. The school counselor is primarily directed to fulfilling the roles of guidance, counseling, consultation, coordinator, assessment and professionalism through the four program components which are Guidance Curriculum, Responsive Services, Individual Planning, and System Support.

### **Crisis Prevention Intervention (Restraint)**

Students who fail to comply with a directive maybe asked to leave the classroom or area where the infraction has occurred. A student who fails to follow a directive to leave will be guided by an employee. Section 9.62 of Texas Penal Code regarding Educator/student interactions states, “the use of force, but not deadly force is justified: (1) If the actor is entrusted with the care, supervision, or administration of the person for a special purpose; and (2) when and to the degree that actor responsibly believe the force was necessary to further the special purpose or maintain discipline in a group.”

### **Dress Code**

Uniform Shirt. JCARE T-Shirts are issued to each student and will be worn to school each day. Undershirts of any type are not allowed. Shirts must be tucked completely into the pants so that the belt can be seen. Female students must wear a bra.

Uniform Pants. Only plain, solid blue or black denim jeans, sized to fit properly at the waist, will be worn. Students may not wear extra clothing under their pants, i.e. shorts. Jeans that are faded, ripped, torn or frayed are prohibited. **NO SAGGING OF THE JEANS IS ALLOWED.**

Belts and Belt Buckles. Belts must be worn with pants. Belts should be plain black or brown. No designs, i.e. Gucci, Versaci, Michael Kors, Nike, Adidas, etc. belts are allowed.

Uniforms Shoes. Only black, white or black and white tennis shoes with black or white laces may be worn. All shoe laces must be properly tied. Velcro type shoe closures are allowed. No other color of shoes is allowed.

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Hair Requirements. Hair must be neat and clean. Hair will not be spiked or sculpted and will not cover the face. Students with longer hair (boys and girls) must pull back their hair and kept in a ponytail. Hair ties which must be single strand elastic in black or brown color. Bangs beyond the eyebrow must be kept back with bobby pins (must be black or brown with no designs). Sideburns must be kept neatly trimmed and must not extend below ear level or flare at the bottom.

Symbols and/or styles which are identified with gang membership, affiliation or representation shall not be allowed.

Notched eyebrows are prohibited.

Outerwear. Coats, sweaters, and any other outerwear must be removed as soon as the student enters the building and kept off until they exit the building at the end of the school day. All outwear articles will be stored in the In-Take closet to be picked up at the end of the day. On warm days personal outerwear is not allowed.

Jewelry. No jewelry of any type is allowed. This includes but is not limited to earrings, watches, grills, tongue rings, body piercing hardware, unnaturally tinted contact lens.

Make-up. Absolutely no makeup (to include eyebrow pencil/powder), finger nail polish or artificial nails may be worn.

Tattoos. Tattoos may not be visible and must be covered before the student arrives at school.

If students do not have appropriate jeans or shoes, they will be issued a pair on a daily basis by the school. If the school does not have the appropriate size or sizes for the student, a parent or guardian will be called to bring proper dress attire.

Parents/Guardians are highly encouraged to ensure their child follows this policy prior to leaving home each day.

Prohibited Items:

- Lip Balms, lipsticks or glosses
- No electronic devices, this includes but is not limited to cellphones, notebooks, IPADS, MP3players, tape recorders, cameras, headphones, etc.
- Food, gum or drinks
- Purses or wallets
- Backpacks
- Bandanas of any kind color or pattern
- Pajamas, house shoes or slides

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- Head coverings, caps or hats, hair rollers or long-handled combs
- Money of any denomination

Allowed Items:

- House key (Must be kept in the students pant pocket)

**Disruptions of School Operations**

Disruptions of school operations are not tolerated and may constitute a misdemeanor offense. As identified by law, disruptions include the following:

- Interference with the movement of people at an exit, entrance, or hallway of a district building without authorization from an administrator.
- Interference with an authorized activity by seizing control of all or part of a building.
- Use of force, violence, or threats in an attempt to prevent participation in an authorized assembly.
- Use of force, violence, or threats to cause disruption during an assembly.
- Interference with the movement of people at an exit or an entrance to district property.
- Use of force, violence, or threats in an attempt to prevent people from entering or leaving district property without authorization from an administrator.
- Disruption of classes or other school activities while on district property or on public property that is within 500 feet of district property. Class disruption includes making loud noises; trying to entice a student away from, or to prevent a student from attending, a required class or activity; and entering a classroom without authorization and disrupting the activity with loud or profane language or any misconduct.
- Interference with the transportation of students in vehicles owned or operated by the district.

**Electronic Devices**

Student are not allowed to have electronic devices (cellphones, notebooks, IPADS, MP3players, tape recorders, cameras, headphones, etc.) on school district transportation or at school while assigned to the JCARE Campus. If a student is caught with an electronic device on school district transportation or on campus during the school day, the device will be confiscated. The parent may pick up the confiscated telecommunication or electronic device from the JCARE campus administration for a fee of \$15.

Confiscated telecommunication devices that are not retrieved by the student or the student's parents will be disposed of after the notice required by law. [See policy FNCE.]

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In limited circumstances and in accordance with law, a student's personal telecommunication or electronic device may be searched by authorized personnel. [See Searches on page 65 and policy FNF.]

Any disciplinary action will be in accordance with the Student Code of Conduct. The district is not responsible for damaged, lost, or stolen telecommunication or electronic devices.

### **Expulsion (Mandatory): Misconduct That Requires Expulsion**

A student must be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

#### Under Federal Law

Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See glossary.)

Note: Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle, or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

#### Under the Texas Penal Code

- Carrying on or about the student's person the following, as defined by the Texas Penal Code:
  - A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. (See glossary.) Note: A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus, while participating in or preparing for a school-sponsored, shooting sports competition or a shooting sport educational activity that is sponsored or supported by the Parks and Wildlife Department, or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]
  - A location-restricted knife, as defined by state law. (See glossary.)
  - A club, as defined in state law. (See glossary.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See glossary.)
- Behaving in a manner that contains elements of the following offenses under the Texas Penal Code:
  - a. Aggravated assault, sexual assault, or aggravated sexual assault
  - b. Arson

- c. Murder, capital murder, or criminal attempt to commit murder or capital murder
  - d. Indecency with a child
  - e. Aggravated kidnapping
  - f. Aggravated robbery
  - g. Manslaughter
  - h. Criminally negligent homicide or continuous sexual abuse of a young child or children
  - j. Behavior punishable as a felony that involves selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol
- Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.

### Under Age Ten

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled, but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

### **Gang-Free Zones (All Grade Levels)**

Certain criminal offenses, including those involving organized criminal activity such as gang-related crimes, will be enhanced to the next highest category of offense if they are committed in a gang-free zone. For purposes of the district, a gang-free zone includes a school bus and a location in, on, or within 1,000 feet of any district-owned or leased property or campus playground.

### **Immunizations**

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical reasons or reasons of conscience, including a religious belief, the student will not be immunized. For exemptions based on reasons of conscience, only official forms issued by the Texas Department of State Health Services (DSHS), Immunization Branch, can be honored by the district. This form may be obtained by writing the DSHS Immunization Branch (MC 1946), P.O. Box 149347, Austin, Texas 78714-9347; or online at <https://webds.dshs.state.tx.us/immco/default.aspx>.

### **Law Enforcement Agencies**

#### Questioning of Students

When law enforcement officers or other lawful authorities wish to question or interview a student at school, the principal or designee will cooperate fully regarding the conditions of the

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interview, if the questioning or interview is part of a child abuse investigation. In other circumstances:

- The principal or designee will verify and record the identity of the officer or other authority and ask for an explanation of the need to question or interview the student at school.
- The principal or designee ordinarily will make reasonable efforts to notify the parents unless the interviewer raises what the principal or designee considers being a valid objection.
- The principal or designee ordinarily will be present unless the interviewer raises what the principal considers to be a valid objection.
- Students Taken into Custody
- State law requires the district to permit a student to be taken into legal custody:
  - To comply with an order of the juvenile court.
  - To comply with the laws of arrest.
  - By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
  - By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
  - By an authorized representative of Child Protective Services, Texas Department of Family and Protective Services, a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family Code relating to the student's physical health or safety.
  - To comply with a properly issued directive to take a student into custody.

Before a student is released to a law enforcement officer or other legally authorized person, the principal will verify the officer's identity and, to the best of his or her ability, will verify the official's authority to take custody of the student.

The principal will immediately notify the superintendent and will ordinarily attempt to notify the parent unless the officer or other authorized person raises what the principal considers to be a valid objection to notifying the parents.

Because the principal does not have the authority to prevent or delay a student's release to a law enforcement officer, any notification will most likely be after the fact.

#### Notification of Law Violations

The district is required by state law to notify:

**Parent Initials** \_\_\_\_\_ **Student Initials** \_\_\_\_\_

- All instructional and support personnel who have responsibility for supervising a student who has been arrested or referred to the juvenile court for any felony offense or for certain misdemeanors.
- All instructional and support personnel who have regular contact with a student who is required to register as a sex offender or who has been convicted, received deferred prosecution, received deferred adjudication, or was adjudicated for delinquent conduct for any felony offense or certain misdemeanors. [For further information, see policy FL (LEGAL).]

### **Physical Altercations**

Students are expected to exhibit responsible behavior while attending JCARE. Any student involved in a physical altercation may be placed on home suspension for up to three days. During that time, a school administrator will investigate the incident. If the incident and the student’s involvement is severe enough, an administrative conference will be scheduled to determine if further disciplinary action is warranted.

### **Pledges of Allegiance and a Minute of Silence (All Grade Levels)**

Each school day, students will recite the Pledge of Allegiance to the U.S. flag and the Pledge of Allegiance to the Texas flag. Parents may submit a written request to the principal to excuse their child from reciting a pledge. [See Reciting the Pledges to the U.S. and Texas Flags.] State law requires that one minute of silence follow recitation of the pledges. Each student may choose to reflect, pray, meditate, or engage in any other silent activity during that minute so long as the silent activity does not interfere with or distract others. In addition, state law requires that each campus provide for the observance of one minute of silence at the beginning of the first-class period when September 11 falls on a regular school day in remembrance of those who lost their lives on September 11, 2001.

### **Restroom Breaks**

Students will be allowed two restroom breaks during the school day. Students will be escorted in groups to the restroom. Any student who will require more frequent restroom breaks due to a medical condition must provide medical documentation from a physician.

### **School Hours (Students)**

School hours are 8:00 a.m. - 3:30 pm.

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## **Social Worker**

A school social worker is assigned to the JCARE Campus. The Social Worker is the link between school, families and community in order to provide and coordinate services to students, families and staff to assist and help improve academic and social emotional success. The school social worker collaborates with school administration and staff in forming mental health intervention, crisis management, and support services. As part of the interdisciplinary team to help students succeed, school social workers facilitate community involvement in the schools while advocating for student success.

- Assess factors in the home, school and/or community that are impacting a student's education success and assisting in reducing those barriers to learning by providing social work services, crisis intervention, developing intervention strategies to increase academic success, facilitating conflict resolution and developing anger management skills, and helping students develop social emotional skills.
- Complete social work assessment in order to determine problems/barriers affecting the student's education.
- Support parents to understand their student's developmental and educational needs to effectively advocate for their student in school, and to understand available education services.
- Assist parents to support their student's school adjustment and help alleviate family stress for the student to function more effectively in a school.
- Consultations with teachers and other staff in understanding a student's cultural and familial factors and help staff to meet the desired educational outcomes of diverse learners.
- Assist teachers by providing or directing educators to appropriate resources and assisting teachers with improving positive student behaviors in a classroom setting.
- Assess students with mental health concerns and provide/ coordinate systems of care and wrap-around services.
- Develop programs and interventions for at-risk students as well as in-service training programs.
- Coordinate community/agency resources and school collaborations in order to meet student needs and help district receive support from social and mental health agencies.
- Collaborate with counselor in determining services for students.
- Provide individual/group counseling and case management services.

## **Student Illness (All Grade Levels)**

When your child is ill, please contact the school to let us know he or she won't be attending that day. It is important to remember that schools are required to exclude students with certain illnesses from school for periods of time as identified in state rules.

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For example, if your child has a fever over 100 degrees, he or she must stay out of school until fever-free for 24 hours without fever-reducing medications. In addition, students with diarrheal illnesses must stay home until they are diarrhea free without diarrhea-suppressing medications for at least 24 hours.

A full list of conditions for which the school must exclude children can be obtained from the school nurse.

If a student becomes ill during the school day, he or she must receive permission from the teacher before reporting to the school nurse. If the nurse determines that the child should go home, the nurse will contact the parent. Parents of students at the elementary school whose children are sent to the nurse's office will be notified by note in their agenda or phone call.

In the event of a contagious illness, please notify the school nurse upon confirmation of the diagnosis. If a child should be hospitalized or experience a lengthy illness, please notify the school nurse and teacher. Parents/guardians should inform the school nurse concerning all major health issues or any change in medical status. It is the parent's responsibility to share medical information with teachers as parents deem appropriate.

The district is also required to report certain contagious (communicable) diseases or illnesses to the Texas Department of State Health Services (TDSHS) or our local/regional health authority. The school nurse can provide information from TDSHS on these notifiable conditions.

### **Substance Abuse Prevention and Intervention**

If you are worried that your child may be using or is in danger of experimenting, using, or abusing illegal drugs or other prohibited substances, please contact the school counselor. The school counselor can provide you with a list of community resources that may be of assistance to you. The DSHS maintains information regarding children's mental health and substance abuse intervention services on its web site: <http://www.dshs.state.tx.us/mhsa-child-adolescentservices/>.

### **Suicide Awareness and Mental Health Support**

The district is committed to partnering with parents to support the healthy mental, emotional, and behavioral development of its students. If you are concerned about your child, please access the following Web sites or contact the school counselor for more information related to suicide prevention and to find mental health services available in your area:

<http://www.texasuicideprevention.org>

Parent Initials \_\_\_\_\_ Student Initials \_\_\_\_\_

## **Technology Usage**

The district has a number of policies and rules involving the use of computers, electronic communication, imaging devices, and Internet access. Violations of these policies or rules may result in termination of privileges involving the use of the equipment and Internet access as well as disciplinary action under the Student Code of Conduct.

### Unacceptable and Inappropriate Use of Technology Resources

Students are prohibited from sending, posting, accessing, or displaying electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal. This applies to conduct off school property, whether the equipment used to send such messages is district-owned or personally owned, when it results in a substantial disruption to the educational environment.

Any person taking, disseminating, transferring, possessing, or sharing obscene, sexually oriented, lewd, or otherwise illegal images or other content, commonly referred to as "sexting," will be disciplined according to the Student Code of Conduct, may be required to complete an educational program related to the dangers of this type of behavior, and, in certain circumstances, may be reported to law enforcement. Because engaging in this type of behavior can lead to bullying or harassment, as well as possibly impede future endeavors of a student, we encourage you to review with your child 'Before You Text' Sexting Prevention Course, a state-developed program that addresses the consequences of engaging in inappropriate behavior using technology.

## **Trained Dogs**

The district will use trained dogs to alert school officials to the presence of prohibited or illegal items, including drugs and alcohol. At any time, trained dogs may be used around lockers and the areas around vehicles parked on school property. Searches of classrooms, common areas, or student belongings may also be conducted by trained dogs when students are not present. An item in a classroom, a locker, or a vehicle to which a trained dog alerts may be searched by school officials.

## **Transportation**

Judson ISD will provide bus transportation for all students assigned to the JCARE Academy. Students must ride only their assigned bus to and from school. Buses will only transport students to the address that is listed on original home campus registration.

All actions of all riders, while on the alternative school buses are subject to being videotaped. Students will be disciplined for misbehaving on the bus. Students may be suspended from the bus due to serious violations and parents will be responsible for providing transportation.

**Parent Initials** \_\_\_\_\_ **Student Initials** \_\_\_\_\_

**Vandalism**

The taxpayers of the community have made a sustained financial commitment for the construction and upkeep of school facilities. To ensure that school facilities can serve those for whom they are intended-both this year and for years to come-littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to criminal proceedings as well as disciplinary consequences in accordance with the Student Code of Conduct.

**Video Cameras**

For safety purposes, video/audio equipment may be used to monitor student behavior, including on buses and in common areas on campus. Students will not be told when the equipment is being used. The principal will review the video/audio recordings routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

**Parent Initials**\_\_\_\_\_ **Student Initials** \_\_\_\_\_



Judson CARE Academy 2019-2020  
**Acknowledgement Form**

My child and I acknowledge that we received a copy of the JCARE Student Parent Information Guide (Policies and Procedures). My child and I are responsible for reading, understanding, and abiding by the JCARE Student Parent Information Guide (Policies and Procedures).

I also understand and agree that my child will be held accountable for the behavior and consequences outlined in the JCARE Student Parent Information Guide (Policies and Procedures) and Student Code of Conduct, and for any school-related misconduct, regardless of time or location.

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|--------------|-------------------|------|
| Parents Name | Parents Signature | Date |
|--------------|-------------------|------|

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|               |                    |      |
|---------------|--------------------|------|
| Students Name | Students Signature | Date |
|---------------|--------------------|------|