Judson Independent School District

RETURN TO LEARN

Back to School Guidance

RELEASED: JULY 10, 2020
UPDATED: AUGUST 6, 2020

For details, visit www.judsonisd.org/ReturnToLearn
On Thursday, August 6, in a Special Board Meeting, an amended calendar for the 2020-2021 school year was approved. The new **CALENDAR** moves the first day of school to August 24. The approved schedule is below. The schedule is subject to change based on local and state guidelines or mandates.

- The first day of school will now be on **August 24**. **All students will receive instruction remotely.**
- After Labor Day, beginning on **September 8**, Judson ISD will offer a “Safe Haven” option for students that meet specific criteria (listed below). **All other students will remain in virtual remote instruction.**
  - A student has no internet connectivity at home.
  - A student receives Special Education Services through a specialized program, such as Life Skills.
  - A student is a child of two working parents and childcare is unavailable.
  - A student is a child of a first responder (law enforcement, fire department, EMS, medical hospital personnel, active duty military).
- Beginning **September 28**, we will move forward with our plan to provide the two instructional options that parents committed for their child(ren); either Face to Face Instruction or Virtual Instruction.
As required by the Texas Education Agency (TEA), Judson ISD is providing notice to parents, families, and the community regarding back-to-school plans and instruction through this initial document. This document will be updated as new procedures and information are available. The information posted in this guidance document is also subject to change based on state and local decisions. We appreciate the hard work of our staff and community as we work productively together for a safe return to learn.

**COVID-19 Response Team** – Judson ISD developed a COVID-19 Response Team to respond to concerns and communicate district decisions. Members of the team and email addresses are noted below:

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**This document is subject to change based on local or state guidelines and mandates.**
Social and Emotional Well-Being
Students’ social and emotional well-being are a top priority. Together, schools and families can support your child during this challenging time. With the endless COVID-19 coverage, it is natural for your child to experience some changes in behavior and mood. Counselors and staff will continue to work closely with families and students to ease the stress. Keeping routines predictable, sharing COVID-19 facts that are age-appropriate, making time to listen and share feelings, and reaching out to us for support are all important. We are here for you and your child(ren). Visit the Guidance and Counseling website for staff, student and family resources.

Masks
Schools are expected to comply with the Governor’s Executive Order for wearing masks or face shields, where this is most developmentally appropriate. All adults are required to wear masks when in the building, classroom, and/or office with others. Exceptions to this requirement include lunch breaks with appropriate social distancing. Classroom teachers may use face shields and social distancing when providing direct instruction in the classroom. During classroom monitoring and circulations, masks are required.

Students in Grade 4 and above are required to wear masks when riding the bus and during the school day. Exceptions to this requirement include during meals and some activities. For example, it may be impractical for students to wear masks or face shields while participating in some UIL, non-UIL athletic or other extracurricular activities. When it is impractical for students to wear masks or face shields during those activities, schools must require students, teachers, staff, and visitors to wear masks or face shields when entering and exiting facilities and practice areas and when not actively engaging in those activities. Schools may, for example, allow students who are actively exercising to remove masks or face shields, as long as they maintain at least six feet of distance from other students, teachers, and staff who are not wearing masks or face shields. However, schools must require students, teachers, and staff to wear masks or face shields as they arrange themselves in positions that will allow them to maintain safe distancing. It is recommended that masks be rotated and thoroughly cleaned daily. Sharing of masks with other family members is extremely risky and discouraged. Staff and students should provide their own masks, however, some may be available for emergencies.

Handwashing/Sanitizing
Students and staff are required to use hand sanitizer when entering a bus, building, classroom, and/or office. Frequent handwashing and sanitizing will also be incorporated in the daily schedules. Each classroom will be provided with sanitation kits that will be used during transitions. Both horizontal and vertical high-touch surfaces in learning areas will be cleaned daily using an
Environmental Protective Agency (EPA) approved cleaning and disinfecting solution, followed by surface treatment using an electrostatic applicator during deep cleaning days. Buses, classrooms, and other common areas within the school will be thoroughly disinfected daily and deep cleaning schedules will be regularly conducted.

**Temperature Checks/Screening**

Per Center for Disease Control (CDC) guidelines, initial monitoring of symptoms begins at home. Individuals who are feeling ill, including symptoms like fever, cough, shortness of breath, sore throat, abdominal pain, fatigue, muscle aches, or headache, should stay at home and consult with a medical professional regarding school participation. A screening questionnaire will be sent to families prior to school each day. Temperature checks will be conducted for students enrolled in the Head Start Pre-Kindergarten program.
Nurses are staffed at each school. These individuals have been trained to support and assist with health and safety matters. If a student is already on campus and develops a temperature at or above 100°F, the student will not be allowed to stay in school and will be given medical/safety information from the school nurse which must be followed before he/she is allowed to return to school. In some instances, a release from a medical professional may be required.

**TEA Guidance is as follows for students:**

“Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19, and instead should opt to receive remote instruction until the below conditions for re-entry are met. Parents may also opt to have their students receive remote instruction if their child has had close contact with an individual who is lab-confirmed with COVID-19 until the 10-day incubation period has passed. School systems may consider screening students for COVID-19 as well. Screening is accomplished by asking questions by phone or other electronic methods and/or in person. The screening questions should also be asked of a student’s parent if that parent will be dropping off or picking up their child from inside the school.”

Teachers and staff are required to self-monitor and will be sent a screening questionnaire each day before they report to work. The self-screening should include teachers and staff taking their own temperature. Teachers and staff must notify the school system if they themselves have COVID-19 symptoms or are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below. Additionally, they must notify Employee Services and their direct supervisor if they have had close contact with an individual who is lab-confirmed with COVID-19 and, if so, must remain off campus until the 10-day incubation period has passed. Specific procedures for self-screening will be established and communicated to all staff members.

**Social Distancing**

Staff and students will maintain six feet of social distancing in indoor and outdoor settings, to the extent possible. Classrooms will be arranged to allow for six feet of space between seating areas, as feasible, and transitions will be limited in the elementary campuses. Staggered dismissal transition times, along with staggered passing periods will be used. Students will be assigned to classroom and student cohorts as much as possible to minimize their interactions with others.

**Students with Health Conditions**

Parents and families know their child’s needs. While we are taking all measures to ensure each student’s safety, parents must place their child’s health needs first. Remote learning options are
available for all students.

**Student Confirmed or Suspected COVID-19 Cases**
Judson ISD will take all safety precautions for our students.

**Confirmed Cases:** If a student tests positive, the entire student cohort/class will shift to remote learning for 10 days, including weekends (this may include more than one class and a bus cohort). Communication from campus administration will be provided to the parents of students who came in contact with a person with a positive COVID-19 test result. Students who have tested positive will not be permitted to return to school until they have completed the 10-day quarantine and are fever-free for 24 hours without medication or are cleared by a medical professional. While this may cause an added burden on families, our goal is health and safety for all students.

**Exposure:** If it has been determined by the school nurse that a student or staff member has been in close and/or prolonged contact with someone who has tested positive, the student or staff member will move to remote instruction for a minimum of three days. Students who were directly exposed should not return to school if they experience COVID-19 symptoms. Students will be given medical/safety information from the school nurse which must be followed before he/she is allowed to return to school. The school nurse may provide a clinical screening assessment upon return to campus.

**Displaying Symptoms:** If a student displays any symptoms of COVID-19 while on campus, the school nurse will provide a clinical screening assessment to determine if a student needs to be sent home. Students who are ill will be separated from their peers and should be picked up by the student’s parent/guardian. Students will be given medical/safety information from the school nurse which must be followed before he/she is allowed to return to school. The school nurse may provide a clinical screening assessment upon return to campus. Other students will be removed from the classroom and taken to an alternate location on campus so that the classroom can be disinfected.

**Staff Confirmed or Suspected COVID-19 Cases**
Judson ISD will take all safety precautions for our staff.

**Confirmed Cases:** If a staff member tests positive, the staff member must notify their direct supervisor and the Employee Services department immediately. The employee will be isolated at home for 10 days, will be contacted by a designated nurse (employed by Judson ISD), must complete a COVID-19 employee questionnaire, provide any test result and medical documentation to the Employee Services department, and continue to report any updates. Available leave will be charged unless it is determined that the employee is
eligible for the FFCRA Leave (see Employee Leave below).

To return to work, the employee must either (1) meet all three of the following conditions: 24 hours with no fever without medication; symptoms improved; and 10 days since onset of initial symptoms, (2) or obtain a negative test result for COVID-19 and provide results to Employee Services, (3) or provide a doctor’s note indicating an alternate diagnosis explaining symptoms to Employee Services.

**Exposure:** If a staff member has been in close and/or prolonged contact with someone who has tested positive, the staff member must notify their direct supervisor and the Employee Services department immediately. The designated nurse (employed by Judson ISD) will determine whether the employee meets the criteria for “exposure”. If it is determined that exposure has occurred, then the employee will be asked to self-quarantine at home for 10 days from the last close contact with confirmed positive COVID-19 individual, continue to check temperature twice a day and watch for symptoms of COVID-19 and report any updates to the Employee Services department. The employee will be provided with remote work and/or placed on applicable leave unless it is determined that the employee is eligible for the FFCRA Leave (see Employee Leave below).

To return to work, the employee must complete their isolation period and confirm 24 hours with no fever, experiencing no symptoms.

**Displaying Symptoms:** If a staff member displays symptoms, the staff member must notify their direct supervisor and the Employee Services department immediately. The employee will be isolated at home for 10 days, will be contacted by a designated nurse (employed by Judson ISD), and must complete a COVID-19 employee questionnaire. The staff member will also be encouraged to contact their primary care physician and complete a COVID-19 test if advised to do so by the medical provider, notify the Employee Services department of the test results, provide any medical documentation, and continue to report any updates. Available leave will be charged unless it is determined that the employee is eligible for the FFCRA Leave (see Employee Leave below).

To return to work, the employee must either (1) meet all three of the following conditions: 24 hours with no fever without medication; symptoms improved; and 10 days since onset of initial symptoms, (2) or obtain a negative test result for COVID-19 and provide results to Employee Services, (3) or provide a doctor’s note indicating an alternative diagnosis to Employee Services.

**Employee Leave:** There will be no additional days added to the current allotted leave days if a staff member or family member tests positive for Covid-19. However, FFCRA Leave may
be available if one of 3 criteria below is met:

1) Employee is subject to quarantine or isolation order, advised to self-quarantine by a health care provider, or experiencing symptoms and seeking a medical diagnosis.
2) Employee is caring for an individual subject or advised to quarantine or isolate.
3) Employee is caring for a son or daughter if school or place of care is closed or the childcare provider is unavailable.

The employee services department can assist any staff member in determining eligibility for FFCRA leave. Please note documentation will be required to meet eligibility.

**TEA Guidance on Individuals Confirmed or Suspected with COVID-19:**

Any individuals who themselves either:
(a) are lab-confirmed to have COVID-19; or
(b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met:

In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:

i. at least 24 hours have passed since recovery (resolution of fever without the use of fever-reducing medications);

ii. the individual has improvement in symptoms (e.g., cough, shortness of breath); and

iii. at least ten days have passed since symptoms first appeared.

Or in the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.

Or If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional’s note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID-19 via acute infection tests at an approved COVID-19 testing location found at https://tdem.texas.gov/covid-19/.
Instructional Plan

Each district is required by TEA to submit a remote learning instructional plan for approval. Highlights of Judson ISD’s plan is detailed below. Although the district submitted an Asynchronous Instructional Plan, all remote options will be taught using both asynchronous and synchronous instruction. Judson ISD’s Asynchronous Instructional Plan can be viewed in a draft version. The final copy will also be posted once it is approved by the JISD Board of Trustees and submitted to TEA.

Instructional Plan Options

Our goal is to ensure the safety of our students and staff while ensuring high quality instruction! Judson ISD will offer parents the option for either face-to-face or remote learning. Students are expected to participate and remain engaged in high quality instruction regardless of the learning model chosen. Each of these options is described below:

**Face-to-Face Instruction** – Students attend school daily, as with the regular school year, and follow safety, sanitation, and social distancing expectations. If this option is selected, there may be times that students must transition to remote learning due to mandatory stay at home orders from campus administration or local health authorities.

**Remote Learning** – Students participate in classroom instruction via remote learning and are expected to complete and submit assignments as communicated by the virtual learning teacher(s). This home-learning model is an extension of the classroom and includes the same high-level expectations for participation and assignments as face-to-face.

In all models, the campuses must provide instruction in the Texas Essential Knowledge and Skills (TEKS) for the required grade level/subject/course. Monitoring student learning and progress remains integral to the success of the students. This includes attendance, grades, formative/summative assessments, and other monitoring systems that help teachers know how students are making progress.

Once a commitment to the instructional model has been communicated by the parent/family, a request must be submitted in writing to the campus principal to shift to another model. For most cases, we ask that you commit to a learning option for an entire grading period (9 weeks). These transitions may take a few days to be processed by the school. Attendance in the current model is mandatory.

Remote instruction will be delivered through both asynchronous and synchronous instruction. The asynchronous instruction does not require having the instructor and student engaged at the same time. In this method, students learn from instruction that is not necessarily being delivered in-
person or in real time. This type of instruction may include various forms of digital and online learning, such as prerecorded video lessons or game-based learning tasks that students complete on their own, and pre-assigned work and formative assessments made available to students on paper. The degree of asynchronous learning will be tailored to the grade band, but all schedules for J-Learning at Home resemble the average time for a traditional school day when lunch, brain break times, and asynchronous learning, including interventions, are considered.

For synchronous instruction, students must log in to virtual classes as assigned times to interact with the teacher and students for live virtual learning.

Remote Instructional: J Learning at Home

Enhancements
The Judson Remote Learning Experience has been enhanced based on the feedback we received from all stakeholders during the spring semester. To ensure all students have an equal opportunity to access the digital learning resources the District has provided, we have made the following enhancements to the Judson Remote Asynchronous Learning Program, also termed as J-Learning at Home:

- 1:1 electronic devices for ALL students
- Wi-Fi added to all elementary campus parking lots
- Buses equipped with Wi-Fi access and will be stationed strategically around the district
- Increased district-wide bandwidth from 10 Gigabytes to 20
- Purchase of a district-wide Learning Management System - Canvas
- Learning kits with instructional resources, including content area books, will be given periodically to elementary students
- Remote learning will now shift from retention of foundational skills to acquisition of new skills
- Parent online academies will be available so parents and guardians can support students at home
• Virtual tutoring afterschool will be available for all students
• Teacher virtual office hours, to support students for reteach, tutorials, and extra instructional support, will be available as needed
• Campuses will hold Saturday Remote School for additional instructional support for targeted students
• All teachers will receive specialized training to provide high quality remote learning (PD Calendar)

Student Progress and Engagement
Judson ISD students will be expected to engage each instructional day via our Learning Management System (LMS), Canvas, or through a live, virtual video conference with the teacher. Student progress will be monitored daily through any of the following means:
  • Through Canvas by students progressing on an assignment, such as watching a prerecorded lesson on Canvas
  • By students submitting assignments in Canvas
  • Through teacher student interactions via a synchronous lesson as a whole group, small group, or individualized
  • Through a phone call between student and teacher to discuss academic progress (must be logged)
  • The expectations for student engagement and progress monitoring will be shared with parents at the start of the school year

Instructional Schedules
The district sample daily schedules are meant to provide the district expectations of time blocks for synchronous and asynchronous learning. Each campus will then develop their own schedule based on the needs of their campus. This is so that individual campuses can develop their schedule based on proper distribution of instructional support staff for special student populations. For example, campus A may provide a live, virtual lesson in 1st grade math at 10 am, but campus B will offer a live, virtual lesson in the same grade level at 11 am, in order to distribute RtI teachers, Dyslexia Support Teachers, Special Education Co-Teachers, GT Teachers, Dual Language and paraprofessionals accordingly. Regardless, all campuses will offer 1st grade math direct teach synchronous lessons for at least 20 minutes daily as set by the district expectations outlined in the sample schedules.

For elementary special rotations, physical education (PE) and music will be offered asynchronously. Most core content lessons will be offered via live virtual instruction, and in primary grades, social studies TEKS may be embedded with reading.

In secondary, including middle and high school, all classes will include a live, virtual instruction component as well as an asynchronous lesson and task. This will help ensure that all students
receive direct instruction and academic support as needed.

Additional synchronous opportunities of small group instruction, tutoring, and office hours are provided daily as outlined in the sample schedules. All small group instruction time is determined by the teacher and assigned on an as-needed basis, while office hours are optional and based on student choice. A Judson Instructional Hotline will be offered district-wide for students working on assignments in the evening hours Monday through Thursdays.

**Material Design**

Instructional materials will be designed or adapted for remote asynchronous instruction, ensuring coherence and retention of knowledge. In addition, all elementary resources are available in English and Spanish to support Dual Language Campuses across the school district. A list of instructional materials for all students is available below.

Instructional Materials at Judson ISD

**Instructional Support for Remote Learning**

The departments that specifically work with special populations, including Special Education, English Learners, Dyslexia, Section 504, and Gifted and Talented created specific guidance on instructional methodology, solid Tier I instruction, specific accommodations, resources, and appropriate learning supports.

Special Education, for example, details supports and services in both the general education and special education settings.
**This document is subject to change based on local or state guidelines and mandates.**

### Special Education Supports and Services for Students with Disabilities in General Education Instructional Settings

Judson ISD utilizes Inclusive Models of Instructional Delivery as part of a Continuum of Special Education Services and Supports.

- **JISD utilizes inclusive models of instructional delivery. These inclusive service models include the 1) Instructional Support Model and the 2) Co-Teach Model.**
- **Students with disabilities in inclusive settings will receive remote learning lessons and instructional activities via Canvas along with their non-disabled peers.**
- **Students receive instructional support services provided by special education staff per week. Duration and frequency of services are delineated in a student’s IEP.**
- **For students receiving Co-Teach services, students with disabilities receive instruction provided by a general education and special education teacher per course per week. Duration and frequency of services are delineated in a student’s IEP.**
- **Special education staff schedule tutorials and intervention time to support students’ individual needs, as appropriate.**
- **Special education staff use digital tools to assist with student accommodations (i.e. virtual manipulatives) per student IEP.**
- **For K-5, Amplify has created mClass for assessment of remote learning.**
- **For 6-12, Renaissance has created FRECKLE for assessment of remote learning.**
- **Students with disabilities complete and turn in assignments that demonstrate mastery in core content areas via Canvas.**
- **General education and special education teachers ensure that instructional accommodations and modifications are provided, as appropriate. Staff review student’s most current IEP and implement student accommodations per IEP.**
- **Paraprofessionals support teachers and students during remote learning by creating instructional materials, implementing instructional strategies, providing reteach/remediation, and assist students with independent activities and small group activities in break-outs rooms.**
Full details can be accessed using the links below.

Special Education Remote Learning Support at Judson ISD
English Learner Remote Learning Support at Judson ISD
Dyslexia Remote Learning Support at Judson ISD
Gifted and Talented Remote Learning Support at Judson ISD

Learning Management System
Judson ISD will use Canvas as our Learning Management System, or LMS, to provide remote instruction, track virtual student academic progress, as well as virtual attendance. The Judson ISD Parent Online Academy will provide parents with support on how to help children, especially in the younger grades, use Canvas to access instruction and academic resources.

Attendance
District funding and resources are linked to attendance. Attendance will be taken each day for both face-to-face and remote learning to ensure that students are actively engaged. During remote instruction, students are expected to participate and fully engage as communicated by the teacher to receive attendance credit. The J-Learning at Home Commitment Form has further details and
expectations for attendance and academic credit.

In addition, per Texas Education Code (TEC), §25.092, students must attend 90% of the days a course is offered in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in effect during the 2020-21 school year. This requirement applies to both face-to-face and remote instruction.

**Grading**
State law requires each district to adopt its own grading policies. This policy must require a classroom teacher to assign a grade that reflects the student’s relative mastery of an assignment. Judson ISD Grading Guidelines are published annually and posted on our website. Progress reports and report cards accessed online, along with parent conferences, will be used to communicate each student’s progress and performance.

Students enrolled in the J-Learning at-Home plan would follow the same Grading Guidelines as those enrolled in face-to-face Learning. Therefore, they are assessed on the same amount of daily assignments and tests per nine weeks as their on-campus peers to measure learning and determine the level of academic support needed. The Judson ISD Grading Guidelines are posted for **Elementary** and **Secondary**. All teachers are expected to grade student work and provide feedback on a weekly basis as delineated in the Grading Guidelines.

**State and Local Testing**
All students are expected to follow state and local testing requirements, whether participating in face-to-face or remote instruction.

**Family Support**
Judson ISD has set additional support measures in place for families in need that include training and resources.
• Student Learning Kits will be distributed at the beginning of the year for all those enrolled in asynchronous instruction. The learning kits will include consumable books and instructional materials.

• The CARE Team is ready to provide support beyond instruction for all students who have a need, including hygiene services, counseling and guidance services. They are also leading all family outreach and district community engagement services.

• The Family Leadership Institute Cohorts will be established district-wide and focus on providing services for families who have experienced trauma. The curriculum will encourage healthy relationships and build a stronger connection between schools and families. It also focuses on socio-emotional learning and will help families prepare their students for College and Career Readiness.

• The Parent Online Academy offers a weekly video conference with parents on topics that support the J-learning at-Home instructional model. Navigating the Judson ISD Portal and Supporting Learning at Home are just a few of the topics that will be discussed with parents during these evening sessions. Once a month, there will also be a Saturday Parent Session for those who are not able to attend an evening session during the week.

• Students who belong to campuses that are part of Communities in Schools, including Candlewood Elementary, Woodlake Elementary, Park Village Elementary, Metzger MS, Kirby MS, Woodlake Hills MS and Wagner HS will receive free school supplies whether enrolled in on-campus instruction or J-Learning at Home.

• All students will receive a personal electronic device (Chromebook) to engage in the LMS. All elementary campus parking lots have installed Wi-Fi antennas and buses with Wi-Fi will be strategically placed in locations with limited access to the internet.

• The Child Nutrition Department will provide meals to all students enrolled in the Remote Learning Instructional Model through curbside pick-up or delivery to the student’s designated bus stop (on scheduled days). Families are still asked to complete the School Lunch Application.

** Program Services, Electives, Other Activities, Afterschool Program **

Special Programs

Program Participation and Services – Students currently participating in special program services, e.g., special education, 504, Bilingual/ESL, Gifted and Talented, etc., will continue to receive services whether through face-to-face or remote learning. Parent meetings may be held using virtual meeting platforms.

Evaluations and Testing – District protocols have been established to evaluate students who have been referred for special programs. Social distancing and/or personal protective equipment (PPE) will be used, as appropriate.

Electives, Specials Rotations, Recess

Electives & Other Programs- Details are being developed for electives/programs that
include hands-on experiences or require close contact, such as CTE courses, band, or cheer. Each course will be reviewed individually to ensure that social distancing and sanitation requirements are established and communicated prior to the beginning of school.

**Extracurricular Programs** - Each program will be evaluated on a case-by-case basis to determine implementation guidelines. Program sponsors will provide information to students and parents/families as information is available. Extracurricular activities/clubs will also be available for remote learners.

**Specials Rotations (Elementary)** - Physical education (PE) and music will be offered asynchronously. P.E. class sizes will be reduced and activities will be held outdoors whenever possible. Other specials rotations such as Music or Technology will occur in the student’s classroom to the extent possible. All equipment and technology devices/keyboards will be sanitized and wiped down after each use. Details are being developed for all specials rotations to ensure the curriculum aligns with the TEKS course expectations for both face-to-face and remote learning programs.

**Recess (Elementary)** - Campuses will limit the number of students per recess group. Students and staff will be required to sanitize their hands before and after recess activities. Limited access to playground structures will be enforced. While outdoors and distanced, students may take “mask breaks” as needed.

**After-School Program** Adventure Club will be available for our Judson ISD families. Registration is now open and can be completed online through MySchoolBucks.com. This program will follow the same sanitation and social distancing requirements established during the regular instructional day.

**Campuses and Classrooms**

**Cohorts**
In elementary schools, students and staff will be assigned to cohorts or groups that will stay together for defined periods of time. Each cohort will use common areas, such as cafeterias, gyms, playgrounds, etc., together as a group. This concept is intended to minimize the interactions of cohorts with other students and staff. Cohort models for secondary students are being explored.

**Visitors, Drop-off, and Pick-Up**
All campus visits must be scheduled via an appointment. Sanitizing will occur after each parent meeting. The number of visitors in the school will be limited to ensure that students are safe; therefore, alternative meeting options may be scheduled, including virtual meetings. All visitors will be screened upon arrival and are required to wear a mask.
Each school will have procedures in place for daily drop-off and pick-up. This information will be communicated prior to the first day of school.

Traditional campus events such as Open House, Parent Nights, etc., as well as lunch visitors have been temporarily suspended. Once the COVID-19 situation has flat-lined, we will reevaluate how to proceed with these activities. Campuses will use other means to keep parents and families up-to-date and engaged in their child’s learning, including online platforms.

**Classroom Configurations**

Judson ISD will arrange student learning spaces six feet apart, as feasible. In some instances, common areas may be used for instruction with similar distancing.

Please see graphics below for examples of our classrooms.

Classroom A

Before Social Distancing

After Social Distancing

Classroom B

Before Social Distancing

After Social Distancing

**This document is subject to change based on local or state guidelines and mandates.**
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**Classrooms in Judson ISD**  
(July 30th, 2020)

**Restrooms and Water Fountains**  
Students’ physical needs are extremely important. Social distancing and hand washing will remain the priorities during restroom breaks. Sinks and counter surfaces must be wiped down and sanitized after use. Because water dispensers have shared surfaces, water fountains will not be used to drink from, however, they can be used to refill water bottles. Students will be asked to bring a water bottle. Further information will be communicated prior to the start of the school year.

**Materials and Supplies**  
Students will be expected to use their own materials and supplies which will be kept in individually-assigned boxes. Sharing of materials will not be allowed. In instances where technology, books, calculators, etc., are used with multiple students, proper sanitation protocols will be enforced.

For early childhood classrooms, parents will provide their child’s individual nap mat and these will be spaced out according to physical distancing guidelines, as feasible, and will be sanitized daily.

**Additional Instructors in Classrooms**  
In certain instances, additional staff members may be assigned to classrooms to instruct specific students. These individuals will sanitize prior to entering and exiting the classroom, and masks will be required as they interact with students using social distancing.

**Class Transitions for Secondary Campuses**  
We are currently developing guidance regarding cohort models for middle and high school campuses, particularly since students engaged in a face-to-face instructional model are still expected to attend classes to receive credit.
** This document is subject to change based on local or state guidelines and mandates. **

Field Trips
Campuses will refrain from scheduling field trips and other academic/social events until further notice. Virtual field trips may occur in both face-to-face and remote learning programs.

Child Nutrition
Judson ISD must comply with child nutrition guidelines.

Breakfast and Lunch at Elementary Schools
Breakfast for elementary students will be served in the classroom. Lunch may be served in the classroom or in the cafeteria if optimal social distancing can be achieved. If students eat in the cafeteria, lunch times will be staggered to prevent hallway congestion and the cafeteria will be sanitized between lunch periods and students will be seated in a zig-zag pattern with appropriate distance between seats. Social distancing measures will be in effect in dining rooms districtwide. Students receiving instruction through our remote program will pick up meals curbside or at their designated bus stop on select days.

Breakfast and Lunch at Secondary Schools
Secondary students will receive meals in the cafeteria or at meal kiosks and practice social distance guidelines. Outside areas may also be utilized for students to consume meals. Lunch times will be staggered to prevent hallway congestion and the cafeteria will be sanitized between lunch periods. Social distancing measures will be in effect in dining rooms districtwide. Students receiving instruction through our remote program will pick up meals curbside or at their designated bus stop on select days.
Remote Student Meals
Students receiving instruction through our remote program will pick up meals curbside or at their designated bus stop on select days. The proposed meal models align with current guidance from the Centers for Disease Control and Prevention (CDC), the local health department, and food safety and sanitation practices mandated by the Texas Department of Agriculture. They are designed to meet the nutritional needs of students who receive instruction in-person or in a remote learning environment.

Transportation
Parents and guardians will be sent a daily screening questionnaire prior to the start of school each day. Students who display COVID-19 symptoms should not be sent to campus. Hand sanitizer will be provided to students as they board the bus and masks for students 10 years of age and older must be worn. Face masks will also be required for all bus drivers, and monitors while on the school bus.

Seating arrangements will be established to ensure social distancing requirements for school transportation. Occupied school bus seats and handrails will be cleaned after each group of students departs from the bus with an approved Environmental Protection Agency COVID-19 sanitizing product. Buses will be disinfected daily and in between routes. School bus seats directly behind the bus driver may remain empty. School bus seats reserved for social distancing will be identified in red with safety signage stating that the seat is closed. If safety permits, students who live in the same home may be allowed to sit in the same school bus seat. If weather permits, every other bus window may be partially open.